

**REPORT/RECOMMENDATION TO THE BOARD OF SUPERVISORS
OF SAN BERNARDINO COUNTY, CALIFORNIA
AND RECORD OF ACTION
July 29, 2003**

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**FROM: JAMES A. FELTEN, Public Health Programs Administrator
Department of Public Health**

**SUBJECT: CONTRACTS FOR THE PROVISION OF LOCAL COMMUNITY-BASED SERVICES TO
PREVENT TEEN PREGNANCY**

RECOMMENDATION: Approve Amendment No. 1 to Contracts listed below to provide services that increase the knowledge of responsible reproductive behavior and health-related issues in pre-sexually active and sexually active adolescents ages ten through seventeen in the amount of \$91,000 to extend the period from July 1, 2003 to June 30, 2004 and increase the total amount from \$91,000 to \$182,000.

| Contract No. | Contractor | Original Amount | Amendment Amount | Total Amount |
|--------------|---|-----------------|------------------|------------------|
| 02 -1053 A-1 | Arts Council for San Bernardino County | \$36,000 | \$36,000 | \$72,000 |
| 02 -1054 A-1 | Loma Linda University School of Public Health | \$10,000 | \$10,000 | \$20,000 |
| 02 -1166 A-1 | San Bernardino Parks and Recreation | \$45,000 | \$45,000 | \$90,000 |
| | Total | \$91,000 | \$91,000 | \$182,000 |

BACKGROUND INFORMATION: Approval of these contract amendments with the named agencies will extend the contract terms twelve months through June 30, 2004 and increase total funding by \$91,000 to allow the contractors to continue to provide services, activities, and curricula to help prevent teen pregnancy. The State Department of Health Services awards funds through the Office of Community Challenge Grants (CCG) for projects that support local activities to prevent teenage pregnancy through increased knowledge of responsible reproductive behavior and health related issues, skills and opportunity for career and employment success, and support for growth and positive change for pre-sexually and sexually active adolescents, ages ten through seventeen

DPH was notified on May 16, 2003 of the State's intent to extend the CCG funding for fiscal year 2003-2004. On June 24, 2003 the Board ratified the Chairman of the Board of Supervisors' action approving submission of Notice of Acceptance to the Department of Health Services, Office of Family Planning, Community Challenge Grants to extend the Community Challenge Grant contract for an annual amount of \$210,000 through June 30, 2004. The CCG Program will not be extended beyond FY 2003/2004 due to lack of continued funding by the State.

The Department did not conduct a Request for Proposal process because the extension of the CCG funds is contingent on continuation of the existing scope of work. To meet this requirement and assure that services remain available without interruption, the Department of Public Health is amending existing subcontracts to provide youth development activities.

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The contract with the City of San Bernardino in the amount of \$45,000 was approved by its City Council on July 7, 2003. The contracts are being brought forward at this time with a requested effective date of July 1, 2003, to allow payments to be authorized for time spent participating in collaborative planning work with the Program to prepare documents outlining service provision plans and budgets for Fiscal Year 2003-2004.

In 1997, the State of California implemented the Partnership for Responsible Parenting Initiative. As part of the initiative, the State Department of Health Services awards funds through the Office of Community Challenge Grants. The Community Challenge Grants fund projects to promote Community-based partnerships for the development of local strategies to prevent teenage pregnancy. Prior to the start of the original grant, youth service providers in the target communities were invited to participate in the development of the grant application as collaborative partners. The collaborating agencies include: Arts Council for San Bernardino County, City of San Bernardino Parks, Recreation, and Community Services Department, Arrowhead Regional Medical Center, Children's Fund, Children's Network, Community Hospital of San Bernardino, Kiwanis Club of San Bernardino, St. Bernardine Medical Center, San Bernardino City Unified School District, San Bernardino County Superintendent of Schools and the Volunteer Center of the Inland Empire Inc.

The Department of Public Health (DPH) and the partnership of collaborating agencies in the community developed a youth service project called Families Organized for Community Unification and Success (FOCUS). The FOCUS Program serves youth who are at risk of teen pregnancy in San Bernardino, Colton, and Highland. This target area was selected based on State criteria of high teen pregnancy rates. DPH, as lead agency of the local Collaborative Partnership, was awarded an initial grant for the period from February 1, 1997 through June 30, 1999. The initial contracts were awarded based on the Collaborative Partnership's recommendations prior to the county adopting the current formal RFP policy effective July 1, 2000.

DPH was awarded a second three-year grant in the amount of \$210,000 per year to support FOCUS Program activities for the period of July 1, 1999 through June 30, 2002. On September 14, 1999, the Board approved contracts with three contractors: the Arts Council for San Bernardino in the amount of \$23,460; the City of San Bernardino in the amount of \$49,275; and the YWCA in the amount of \$21,265. In addition, a contract was approved with Loma Linda University School of Public Health to provide evaluation services as required by the grant. On June 20, 2000, the Board approved Amendment No. 1 to extend the existing four contracts for a second year based on their successful provision of services. On June 26, 2001, the Board approved Amendment No. 2 to three of the four contracts, extending them for the third and anticipated final year of the grant period (July 1, 2001 through June 30, 2002). When the model for youth development and family support activities shifted to school-based programs rather than community centers, DPH did not extend the contract with the YWCA for FY 2001-02.

The CCG Program was originally scheduled to end June 30, 2002, with the State intending to replace it through a new grant under the Office of Family Planning (OFP). DPH submitted an application for the OFP grant, but the State decided not to make any awards. Instead, OFP extended the CCG Program to existing contractors, for an additional year. On October 8, 2002, the Board approved contracts with the Arts Council and Loma Linda University and on November 5, 2002, approved a contract with City of San Bernardino, through June 30, 2003, to provide the same services under the same goals and objectives as in the previous grant in the amount of \$210,000.

DPH was notified on May 16, 2003 of the State's intent to extend the CCG funding for fiscal year 2003-2004. The department is extending the current agreements to ensure uninterrupted services as required by the grant award. The CCG Program will not be extended beyond FY 2003/2004 due to lack of continued funding by the State.

The subcontract, with Loma Linda University School of Public Health, is being amended to provide continuation of evaluation services of project activities. The FOCUS Program is required to utilize at least 10% of the grant funds received for evaluation of the Program. The State designed evaluation measures knowledge changes among participating youth, client satisfaction with Program services, and changes

in teen pregnancy rates. Loma Linda University was initially selected to provide evaluation services based on the recommendations of the local Collaborative and its known expertise in this area. At the recommendation of the State, DPH continues to utilize Loma Linda University School of Public Health to provide continuity of evaluation for the FOCUS Project. The contract includes a required match of \$2,000 by Loma Linda University School of Public Health.

DPH utilizes the remaining \$119,000, to provide staffing to present Family Life Education/Youth Development curriculum to students in the County Community Schools, general oversight, operating expenses, and indirect costs for the Program. The State Department of Health Services is expected to release a new Request for Applications in the fall of 2003. If DPH is invited to submit a proposal for this new funding, a competitive bid process will be utilized for selection of any subcontract agencies.

REVIEW BY OTHERS: This item has been reviewed by HSS Contracts (Lori Ciabattini, Administrative Supervisor) on June 11, 2003; the Office of County Counsel (Charles Larkin, Deputy County Counsel) on June 12, 2003; and County Administrative Office (Carol Hughes, Administrative Analyst) on July 15, 2003.

FINANCIAL IMPACT: Approval of these contract amendments will impose no local County cost. All expenditures are reimbursed by state and federal funds. The total amount of the contracts is increasing from \$91,000 to \$182,000. Expenditures and revenues for the Community Challenge Grant Program in the amount of \$210,000 are included in the Department's proposed FY 2003-2004 budget. Contract costs for FY 2003-2004 are listed in the schedule below.

| Contractor | FY 03-04 |
|---|-----------------|
| Arts Council for San Bernardino County | \$36,000 |
| Loma Linda University School of Public Health | \$10,000 |
| San Bernardino Parks and Recreation | \$45,000 |
| Totals | \$91,000 |

Cost Reduction Review: The County Administrative Office has reviewed this item and recommends approval, as the program is supported 100% by grant funds.

SUPERVISORIAL DISTRICTS: Third and Fifth

PRESENTER: James A. Felten, Public Health Programs Administrator, (909) 387-9146